

CLE CREDIT FOR TEACHING

Upon application to the Commission, CLE credit may be earned through teaching in an accredited CLE educational activity. Except as provided hereafter, any presentation which is accompanied by high quality, readable, and carefully prepared written materials will qualify for CLE credit on the basis of three (3) hours credit for each hour of actual presentation. The following formula shall be used to compute CLE credit for teaching:

$$\frac{\text{Total minutes of actual instruction (platform) time}}{60} = \text{Total Teaching Hours}$$

$$\text{Total Teaching Hours} \times 3 = \text{CLE credit for teaching}$$

Using this formula, an individual who spends 45 minutes teaching would be entitled to 2.25 hours of CLE credit (45 minutes: by 60 = 0.75 hours X 3 = 2.25 hours).

A repeat performance using the same materials is not entitled to CLE credit under the above formula. However, a repeat performance involving the use of updated materials may be entitled to some CLE credit on a case-by-case basis as determined by the Commission upon application therefore by the instructor concerned.

Credit for teaching at the rate of three (3) hours CLE credit for each actual hour of instruction will be **not** authorized in any of the following circumstances:

- a) Actual instruction time is less than 30 minutes;
- b) For speeches/presentations in connection with meals;

- c) Written materials prepared by applicant are less than five (5) typed, double spaced pages in length (photo copies or other duplicated materials do not count toward the requirement for five (5) pages of typed materials);
- d) Written materials were not prepared by the applicant;
- e) The person making the presentation or the firm, company, association, etc., of which he/she is a member, shareholder, employee, associate, etc., received payment therefore (or an honorarium) have more than \$100.00. (For this purpose, reimbursement for actual travel, lodging and subsistence expenses incident to the presentation may be excluded in determining payment received);
- f) Presentation was to persons pursuing a law degree;
- g) Presentation was to persons preparing for admission to the practice of law;
- h) Presentation was an "in house CLE" program (as defined in Commission Regulation 4(d)).
- i) Presentation was any part of a program/seminar/course sponsored by the applicant's firm, company, association, etc., regardless of whether any payment was received by the applicant or his/her firm, company, association, etc.
- j) Application for teaching credit was not submitted within sixty (60) days of the date the presentation was made.

In cases of panel presentations, credit shall be calculated by multiplying the total number of panel teaching hours by three (3) and dividing by the number of panel members involved.

(12/02/98)